

Trade Industry QII Coordination Chart



	(1) Predesign	(2) Design	(3) Design Review	(4) Grading	(5) Framing	(6) Rough-In	(7) Insulation	(8) Drywall	(9) Finish	(10) Final Inspection
(A) Energy Consultant	Specifies QII	Kickoff Meeting	Register CF1R, Assign Rater							
(B) Builder/Architect	Approves, Selects Rater	Kickoff Meeting	Sign CF1R							Provide all Documents to Occupant
(C) HERS Rater		Kickoff Meeting	Sampling Details	Coordinate with Trades		ENV-21	ENV-22	ENV-22		
(D) Insulation Installer		Kickoff Meeting		Understand QII Requirements		Pre-Insulate	Install Insulation	Loosefill Ceiling Insulation	Finish CF2R's	
(E) Framer		Kickoff Meeting			Frame Continuous Air Barrier					
(F) Drywall Installer		Kickoff Meeting						Install and Seal Drywall		
(G) Misc. Trades		Kickoff Meeting			Hard Covers and Draft Stops	Caulk and Seal		Caulk and Seal		

- A1 Energy Consultant (EC) determines that QII is required to meet T-24 Energy Code.
- B1 Builder/Architect (B/A) approves CF1R with QII, acknowledges challenges and additional costs.
- A2-G2 All parties attend kickoff meeting and cover items in kickoff meeting checklists. Cover details.
- A3 EC registers CF1R in CalCERTS registry, signs as "Documentation Author", assigns rater, transfers project to rater.



- B3 B/A signs CF1R in registry as "Responsible Designer". Agrees to notify all trades of CF1R requirements. Specifies special QII requirements in contract with Insulation subcontractor, framer and all other affected trades. Determines sampling details with Rater.
- C3 Rater to propose sampling approach, details to B/A and trades. Set up sampling in registry.
- C4 Rater to coordinate QII details with affected trades, especially if sampling. Make sure they all have user access to registry.
- D4 Insulation installer to review and understand QII requirements (Handbook, etc.)
- E5 Framer to install framing according to plans and CF1R, paying special attention to continuous air barrier requirements.
- G5 Responsible trade to install hard covers and draft stops
- C6 Rater to complete ENV-21 checklist and forms in registry after D6 and G6 are completed.
- D6 Insulation contractor to pre-insulate all cavities that might get covered up (exterior wall channels, behind tub and shower enclosures, etc.)
- G6 Responsible trade to caulk and seal all framing penetrations, sign CF2R-ENV-21 in registry
- C7 Rater to complete ENV-22 checklist and forms in registry after D7 is complete
- D7 Insulation contractor to install all insulation (except loose fill ceiling insulation) according to QII protocols. Complete and sign CF2R-ENV-03 and CF2R-ENV-21 in registry.
- C8 Rater to complete ENV-23 checklist and forms in registry after D8, F8, and G8 are complete.
- D8 After F8, installation and sealing of drywall, Insulation contractor to install loose fill ceiling insulation according to QII protocols. Complete and sign CF2R-ENV-23 in registry.
- F8 Drywall contractor to install drywall and caulk and seal all penetrations according to QII protocols.
- G8 Responsible trade to caulk and seal all remaining penetrations in drywall (register boots, ceiling fans, sprinklers, etc.).
- C9 Rater to finalize all CF3R forms in registry.
- D9 Insulation contractor to finalize all CF2R forms in registry.
- B10 Builder to make sure all trades have completed their CF2R forms (ALL Green Dots) and provide documentation packet to homeowner upon final inspection.